

# Registration for the Inter-University Psychometric Entrance Test 2017-2018

It is possible to register and pay online at [www.nite.org.il](http://www.nite.org.il)

**Read the following information carefully before completing the enclosed registration form. Please note that some actions can be completed by logging onto the NITE website (see p. 6).**

Registering for the Psychometric Entrance Test of the National Institute for Testing & Evaluation (NITE) and applying to an educational institution are two separate procedures. Applying to an educational institution does **not** constitute registration for the Psychometric Entrance Test; similarly, registering for the test does **not** constitute application to an educational institution. It is not necessary to apply to an educational institution in order to take the test. You need take the test only once, even if you are applying to more than one educational institution. Your scores will be reported to all the institutions of your choice.

Test results are valid for university admission purposes for at least **7 years**. Detailed information is available in the bulletins issued by the various educational institutions.

If you have an Israeli identity card or a valid passport, you are eligible to take the Psychometric Entrance Test.

## Test administration dates

Consult the institutions to which you are applying to ensure that the test administration date you have chosen is appropriate for the academic year for which you wish to register and for the department(s) of your choice.

You should ascertain that your test date does not clash with your matriculation test dates.

**Note:** When there are two test dates for a given test administration, you might not be able to choose the exact date of your test.

Test administration	Registration deadline*	Test languages	Test locations
Dec. 15, 17, 2017	Nov. 1, 2017	Hebrew, Arabic	South, Jerusalem, Center, North
March 28, 29, 2018	Feb. 12, 2018	Hebrew, Arabic, Russian, Combined/English, French	Eilat, South, Jerusalem, Center, North
July 5, 7, 2018	May 22, 2018	Hebrew, Arabic, Russian, Combined/English, French, Spanish	South, Jerusalem, Center, North, Galilee Pan-handle
Sept. 3-4, 2018	July 9, 2018	Hebrew, Arabic	Eilat, South, Jerusalem, Center, North
Dec. 7, 9, 2018	Oct. 17, 2018	Hebrew, Arabic	South, Jerusalem, Center, North

\* Registration forms must reach NITE by this date. **A registration form that arrives after the deadline will be processed for the subsequent test administration.**

## How often can you take the test?

There is no limit to the number of times you may take the Psychometric Entrance Test and you may now take it in two consecutive test administrations. However, NITE does not guarantee that your test scores will be sent to you or the institutions of your choice before the registration deadline for the next test administration.

**The educational institutions generally use the applicant's highest test score. You should, however, verify this with each of the institutions to which you are applying.**

## Test locations

You may state your preference for the test location most convenient for you from among the locations offered, regardless of the institutions to which you have applied. **The earlier you register, the more likely it is that your preferences can be taken into account.** If there is no place available at the location of your choice, you will be assigned to the nearest alternative.

Your scores will be reported to all the institutions of your choice.

The test is usually administered in university lecture halls. As in any university, these halls vary in terms of size, seating facilities, etc. You are required to take the test in the lecture hall to which you are assigned.

During the test, use of the following is strictly **prohibited**: calculators (including those on wristwatches), clocks/watches/stopwatches that produce sound, cellular telephones, other communication devices, electronic instruments of any kind, dictionaries, books, papers or any other study aids.

Smoking is prohibited in all the examination halls.

## Taking the test outside Israel

The Psychometric Entrance Test is administered in several locations outside Israel (depending on the number of applicants).

The registration forms and fees for tests outside Israel are different from those in Israel. To obtain a registration form and additional information, contact the **Overseas Tests Unit** at NITE.

## Test languages

The test can be taken in any one of the following six languages: **Hebrew, Arabic, Russian, French, Spanish, and the Combined/English version**. You should take the test in the language in which you are most fluent. The **Combined/English** version of the test is intended for examinees whose first language is English, as well as for those whose first language is not Hebrew, but who are more fluent in Hebrew or English than in any of the other test languages. In the Combined/English version, the test appears in both English and Hebrew, with selected words translated into Russian, German, Italian, Hungarian, Portuguese, Dutch, Amharic and Spanish.

### Note:

- **Tests in languages other than Hebrew or Arabic are administered only on certain test dates.** Verify whether there is a test in your preferred language on the test date of your choice.
- **Tests in languages other than Hebrew are administered only at certain test locations.** If you choose a language other than Hebrew, you might not be assigned to the location you have requested.
- **The test language has no bearing on test scores.**

## Hebrew Proficiency Test (YAEL)

Examinees who take the Psychometric Entrance Test in languages other than Hebrew (including those who take the Combined/English version) have the opportunity to take the Hebrew Proficiency Test on completion of the Psychometric Entrance Test to assess their knowledge of Hebrew. The YAEL Test is scored and reported **separately** from the Psychometric Entrance Test.

The various institutions use this test for different purposes. Some use the test score only to place students in the appropriate preparatory Hebrew language course; others use it as an admissions requirement as well. Some institutions may require applicants to take a further Hebrew test. It is your responsibility to ascertain whether the Hebrew Proficiency Test is required by the institutions to which you have applied.

The scores on the Hebrew Proficiency Test are reported only to those institutions that use the test (as indicated with an asterisk (\*) on the list of academic institutions found on page 4; this

list is periodically updated on the NITE website).

Please note: An examinee wishing to retake the Hebrew Proficiency Test must wait at least 35 days after the previous time. This applies to all combinations of the Hebrew Proficiency Test: retaking YAEL, retaking YAELNET, or taking either of them after having taken the other.

If an examinee does retake the test (in any combination, as above) within 35 days, his or her test will be disqualified and the test fee will not be refunded. The examinee will then be required to wait 35 days from the date of the disqualified test before taking another Hebrew Proficiency Test.

## Special test accommodations

NITE offers test accommodations for applicants with special needs. Special tests are administered only in **Israel**. For every test date, a test with special accommodations (BAMOT) will be given on the same day as the regular test or during the three weeks after it. Applicants will receive direct notification of the exact date.

Applicants with medical, physical, psychiatric or learning disabilities, or attention disorders, who wish to receive special test accommodations can obtain information regarding registration and the required documents from NITE's website, **www.nite.org.il**.

Applicants with special physical needs (for example, those who are in the late stages of pregnancy, obese, or wheelchair-bound) who cannot sit on a university chair must request special test accommodations. Further information and details regarding required documents can be found on NITE's website in the physical disability section.

The registration form and all required documents **must reach NITE by mail or personal delivery no later than** the registration deadline. **No appeals, updates or amendments to medical assessment documentation will be accepted after this deadline.** It can take up to 25 working days to process your application once it has arrived. Applications submitted in the last month of the registration period will almost certainly not be processed in time to allow for submission of additional material or appeal. NITE reserves the right to request that an applicant submit additional information or assessments. You may track the processing of your request by logging onto the NITE website and clicking on: "הצג מצב פנייה" (status of application).

**Note:** The educational institutions that receive your test scores are entitled to receive information regarding the conditions under which the test was administered.

Examinees who took the Psychometric Entrance Test with special accommodations in languages other than Hebrew are eligible to take the YAEL Test with special accommodations – free of charge one time

only – starting from the first test administration date following the date on which they took the Psychometric Entrance Test. After taking the Psychometric Entrance Test with special accommodations, examinees will receive a letter explaining how to register for the YAEL test with special accommodations.

## Registration form

### Completing the form

It is important to complete the enclosed registration form correctly:

- Fill in your ID number as it appears on your identity card. The last digit – the control number – should be in the box furthest to the right. If you do not know your control number, leave that box blank. If your ID number consists of fewer than 8 digits, add zeros in the empty boxes to the left of it.
- If you do not have an Israeli ID card, but do have an Israeli passport, fill in the ID number that appears in your passport. Do not fill in your passport number.
- If you do not have an Israeli ID card, Israeli passport, or Immigrant card, use your foreign passport number. The last digit should be in the box furthest to the right (leave the box for the control number blank).

### Registration forms submitted without an ID/passport number will not be processed!

**Note:** When applying to an educational institution, ensure that your ID number is the same as the one that appears on the Psychometric Entrance Test registration form.

### Bank payment of test fee

Once you have completed both sides of the registration form and signed it, pay the test fee at any bank, using the payment voucher at the bottom of the form. Detach the examinee receipt and keep it for reference purposes. If the registration form gets lost, this receipt constitutes proof that you have paid. Make sure that the payment voucher is still valid for the current cost of the test. If payment is made using a voucher that is out of date, your registration form will not be processed.

**Note: There is no connection between the payment deadline and the test registration deadline.**

Ensure that the registration form is stamped in all three designated places. If your form arrives at NITE without a bank stamp, it will not be processed. Your registration process will be completed only after you provide such confirmation of payment. This may delay your registration.

### Mailing the form

The form should be sent by registered mail, using the enclosed envelope. Make sure to follow the instructions carefully and **ensure that your registration form reaches NITE by the deadline** stipulated for the test administration you have requested. Keep in mind that **payment of the test fee does not constitute**

**registration for the test** (the bank does not forward your personal data to NITE). Your registration can be processed only after the registration form is received by NITE.

**Do not send the registration form by fax.**

### Test notification

You will receive confirmation of registration once the Registration Center receives your form. This confirmation will be sent to the email address or postal address you provided on the registration form.

**Make sure that all the information in the notification you receive is accurate** (name, ID/passport number, test date and test language). If there are any errors, correct them immediately by logging onto the website or by calling the Registration Center.

Once registration is closed, details of the test date and location you have been assigned will be sent by email or mailed to the address you provided on your form.

If you wish to change your test location, you may do so for about a week after you receive your assignment, as long as there is room available. Changes can be made by logging on to the website or by phoning the Registration Center.

### Changing the test date

If you wish to change your test date after you have registered, you may do so by logging onto the NITE website or by contacting the Registration Center by phone or by registered mail. If your request reaches the Registration Center **before the registration deadline for the test administration that you originally requested**, it can be accommodated at no extra charge. A change can be made after the registration deadline only by phoning the Registration Center; this will entail a service charge of approximately **18%** of the current test fee. If you do not take the test for which you were registered, you may choose another test date by logging onto the NITE website about 10 days after the test date you originally registered for and paying a service charge of approximately 18%.

### Canceling registration

If you wish to **cancel** your registration, you must notify the **Registration Center by email at [zimunim@nite.org.il](mailto:zimunim@nite.org.il), by fax: 02-6759538, or by registered mail**. Your test fee will be reimbursed after a service charge has been deducted, as prescribed by law. In general, unless otherwise specified by law, if your cancellation request is received **before the registration deadline** for the relevant test administration, the service charge is approximately **15%** of the test fee. If your cancellation request is received **after** the registration deadline, but **up to three months after the test date**, the service charge is approximately **30%** of the test fee.

### Late registration

If you miss the registration deadline and do not wish to wait until the next test administration, you may **try**

to register late by calling the Registration Center up to **eight working days before the test** to ascertain availability and registration procedures. The late registration fee is **150%** of the regular test fee. You will be assigned to whichever test location has places available. **Late registration is not available to those requiring special test accommodations**, due to the complexity of the arrangements.

### Registration on the day of the test

It **may** be possible for those who have not registered previously to register on the day of the test. This requires calling the Registration Center during the **six working days before the test date** to ascertain whether places may be available and to receive precise instructions regarding the procedure. Registration of this type necessitates special arrangements and therefore costs two and a half times (**250%**) the regular test fee. The following conditions also apply:

- The test will be administered at one location only.
- The number of places is limited, and seats will be assigned on the basis of availability; it is not possible to reserve places for this test.
- You must arrive at the test location two hours before the start of the test to pay the test fees and be assigned to your test hall.
- Payment is made at the test location in cash only; checks will not be accepted.

**Late registrants should note:** Due to the expense and the fact that places are not guaranteed, this form of registration is not recommended and is intended for emergency situations only.

### Forwarding test scores

#### Forwarding test scores to the educational institutions

Your scores will be reported **directly to Ben-Gurion University of the Negev, Bar-Ilan University, Haifa University, the Hebrew University of Jerusalem, Tel-Aviv University and the Technion** within 45 days.

Your scores will also be reported to the other institutions that you indicated on the registration form, according to the following key:

#### ACADEMIC INSTITUTIONS AND THEIR CODES

- 02 Ariel University\*
- 03 -----
- 04 The Academic College of Tel Aviv-Yafo
- 05 Tel-Hai Academic College\*
- 06 College of Management, Academic Studies Division
- 07 Lev Academic Center
- 08 Holon Academic Institute of Technology
- 09 Ruppin Academic Center\*
- 10 The Interdisciplinary Center, Herzliya

- 11 Shenkar - Engineering, Design, Art
- 12 Sapir College
- 13 Hadassah Academic College, Jerusalem
- 14 The Academic College of Emek Yezreel\*
- 15 Kinneret Academic College
- 16 Ono Academic College
- 17 Achva Academic College\*
- 18 Ashkelon Academic College
- 19 Israel Defence Forces – Academic Reserve Program
- 20 Azrieli College of Engineering, Jerusalem
- 21 Hemdat HaDarom Academic College of Education
- 22 David Yellin College of Education
- 23 Herzog Academic College
- 24 Beit Berl College
- 25 Wingate Institute, College for Physical Education\*
- 26 Givat Washington Academic College of Education
- 27 Beit Rivka College
- 28 Levinsky College of Education
- 29 Kibbutzim College\*
- 30 ORT Braude College
- 31 Oranim Academic College of Education
- 32 Al-Qasemi Academic College of Education
- 33 College of Sahnin for Teachers' Education
- 34 The Arab Academic College for Education in Israel, Haifa\*
- 35 Gordon Academic College of Education, Haifa
- 36 Ohalo College, Katzrin\*
- 37 Talpiot College of Education
- 38 Afeka-Tel Aviv Academic College of Engineering
- 39 Kaye Academic College of Education, Beer-Sheva\*
- 40 Orot-Israel Academic College of Education
- 41 Efrata Academic College of Education
- 42 Zefat Academic College
- 43 Shalem College
- 44 Western Galilee Academic College
- 45 MLA - The Center for Academic Studies

\* **Institution that uses the Hebrew Proficiency Test**

If you would like your scores to be reported to any academic preparatory program, please mark the name of the institution where that program is held.



NITE does not report test scores to educational institutions other than those listed above. All of the institutions guarantee that the scores will be used for their own admissions purposes only.

The educational institutions process candidates' applications on the basis of the scores reported directly to them by NITE.

### **Forwarding test scores to the examinee**

Scores will be reported to examinees by email or mail within 45 days of test administration, to the address that appears on your registration form. If you did not object to having your scores reported by email, you will receive your scores **only** by email. If you did object to having your scores reported by email, you will receive them **only** by mail. In addition, you can view your scores on NITE's website, [www.nite.org.il](http://www.nite.org.il) around the same time they are reported to the educational institutions. Access your scores by entering your ID number and reference number (your reference number appears on your confirmation of registration as well as on your test notification, and on the exam confirmation slip that you will receive after the test).

- All scores for examinees tested on a particular test date are calculated on the same day and no individual score can be issued in advance of this date.
- NITE does not release test scores by telephone or fax.
- An additional copy of test results can be mailed to examinees at no extra charge for a period of three months after test administration.

### **Requests for changes**

If, after registration, you wish your scores to be reported to **different** institutions from those indicated on your registration form, or wish to **stop** your scores from being reported to one or more of the universities/ Technion or wish to avoid receiving an email, you may request this via NITE's website or by sending an email to the Scoring Department ([score@nite.org.il](mailto:score@nite.org.il)) or a fax to 02-6754765. The Scoring Department will confirm receipt of your request.

Reporting scores to the educational institutions does not entail any charges.

### **Requests for reevaluation of the test answer sheet**

Test answer sheets are read by an optical scanner. This method is extremely accurate. Nevertheless, you have the right to request that your answer sheet be reevaluated. The reevaluation is conducted manually. The reevaluation does not include a reassessment of the writing task, it only verifies that all of the scoring details were recorded accurately.

A fee is charged for this procedure; however, if it is discovered that an error has indeed occurred in reading the answer sheet, this fee will be refunded. To submit a request for reevaluation, log onto the NITE website, or contact the Scoring Department at [score@nite.org.il](mailto:score@nite.org.il), or send a fax to 02-6759765. You are entitled to request a reevaluation for up to **three months after the test date**. The response to the appeal will be sent to you seven working days after receipt of the request and the fee.

### **Summons for retesting**

During the scoring process, routine checks are conducted to ensure that each examinee's scores accurately reflect his or her ability. Occasionally, NITE may encounter difficulties in evaluating a test because of irregular or inconsistent test results or technical problems.

In the event that there is some doubt as to the reliability of any test, for any reason, including those mentioned above, an examinee will be summoned to retake the test at NITE's offices in Jerusalem, and his or her test scores will be withheld until all doubt as to their validity has been removed. Only after an examinee is retested will NITE decide how to proceed.

A written summons for retesting is generally sent to such examinees within six weeks of the test date; however, it may also be issued at a later date.

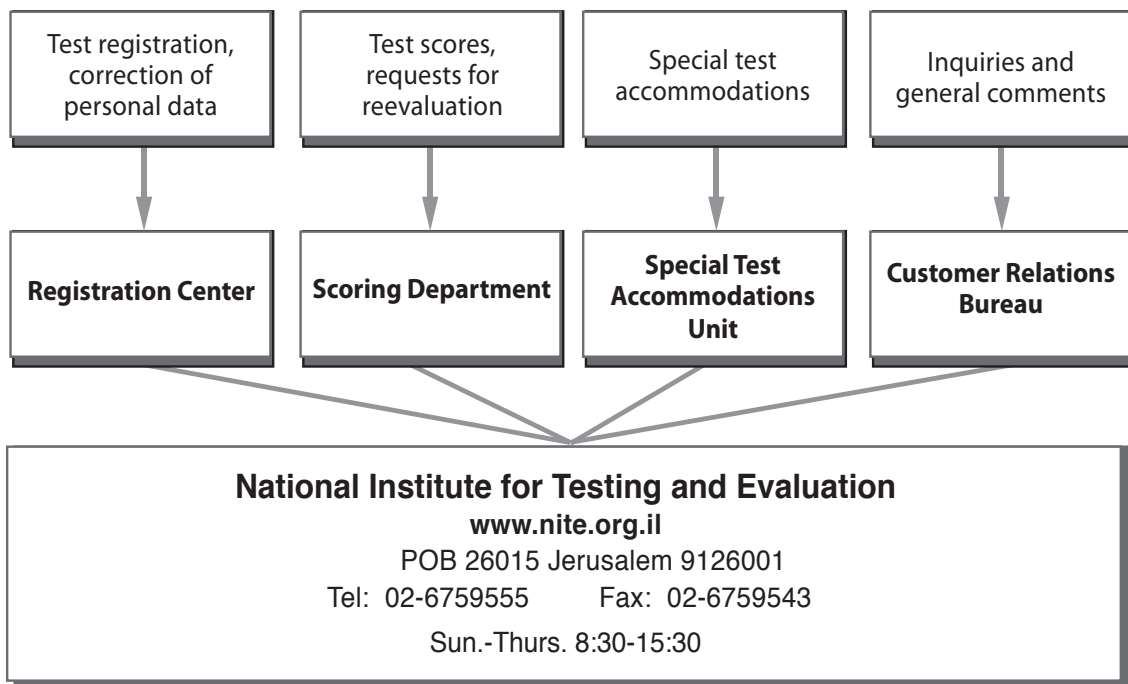
### **Inquiries and comments**

- Any complaint regarding the test should be addressed in writing to the **Customer Relations Bureau** via the website, by fax, or by mail within **one week** of the test date.
- All correspondence with NITE should include your name, ID number, type of test and test date.

**Important: Providing your email address on the registration form allows you to log onto the NITE website – [www.nite.org.il](http://www.nite.org.il) – and:**

- update your personal data
- change the date or location of your test
- change the list of institutions to which your scores are to be reported
- request a reevaluation of your test
- view your test scores
- request an additional copy of your test scores
- track the processing of your request for special test accommodations (status of application)

### **For Additional Information or Inquiries:**



The National Institute for Testing and Evaluation reserves the right to use examinees' answers (after removing all personal information) for illustration and research purposes. NITE reserves the right to change any or all of the above conditions and procedures if and when it deems necessary.